

10/04/2017

- 1) ~~_____~~
- 2) Bithika Borah
- 3) Labanya Goswami
- 4) ~~_____~~
- 5) Jyoti Relcha Keot.
- 6) Dip Kumar Das.
- 7) ~~_____~~
- 8) Zohi Anam

In presence of the above persons a meeting today a meeting was held in Sarvaguri College. A decision was taken in this meeting to organize a state level workshop on "Quality Improvement to face NAAC" unanimously. The meeting took a resolution that the state level workshop would be organized by TBAC in collaboration with Women Cell of the college and Prof. Jogen Ch. Kalita and Prof. Gayatri Goswami of Gauhati University would be invited as resource persons for the day along with Mr. Jitu Goswami, chairperson of Assam Text Book production and publication Corporation. The new GB president of the college Mr. Madhab Ch. Das would be the chair person for the day.

04/05/2017

- 1) ~~Barah~~
- 2) Bithika Barah
- 3) ~~Barah~~
- 4) ~~Barah~~ Humari
- 5) Minakhi Goswami
- 6) Jyoti Rekha Krot.
- 7) ~~Barah~~ Rabanya Goswami
- 8) Dip Kumar Bar.
- 9) ~~Barah~~
- 10) ~~Barah~~ Zaman.
- 11)
- 12)
- 13)

7. TGAC today called a meeting to have a discussion on the Academic aspect of the college. Mr. Dewajit Barah, Assistant Professor from the Dept. of Geography focused on the preparation of teaching plan (Lesson plan) by each department. The meeting further discussed on the preparation for the coming International Yoga Day to be observed on 21 June 2017. Coordinator Ms. Rabanya Goswami proposed that Ms. ~~Barah~~, Mahita Mandal Pravarani of Nagam Patanjali Yoga Samiti would be invited as Yoga instructor for the day. Everybody agreed to her proposal.

1. Sonal
2. Sabanya Goswami
3. B. B. B.
4. Zakir Humair
5. Nurul Islam
6. M. Goswami

In presence of the above members IOAC called a meeting to discuss on the following items of an agenda.

- 1) Enhancing teaching-learning process
- 2) Discussion on Freshers' Meet
- 3) Departmental Meeting and syllabus allocation and departmental activities.
- 4) Preparation academic calendar and daily class routine
- 5) Action plan for the session 2017-18.
- 6) Awareness programme on social issues.
- 7) Miscellaneous

After the brief explanation of the meeting objectives, agenda items were discussed and following resolutions were made.

- 1) Teachers would prepare lesson plans to strengthen the teaching learning process
- 2) Student Induction Programme for the session 2017-18 would be held on 08/09/2017 and on the same day foundation stone laying ceremony of Phulmai Barah Memorial Library would be done.
- 3) Departmental meetings would be held by the department and planning for the

departmental activities would be done.
4) Academic planning and daily routine for the session 2017-18 would be prepared by the academic committee.

40.02, 2018

1. ~~R. Anand~~
2. Labanya Goswami
3. B. B. B. B.
4. ~~Dr.~~
5. Zakir Husain
6. Nandita
7. Badm ~~zaman~~
8. Meherwami

In presence of the above attendees a meeting is called on the 10th day of February 2018. Agenda of The meeting was as follows
Agenda

1. Approval of the last meeting minutes
2. Discussion on infrastructure development
3. Discussion on extension activities.
4. Discussion on Academic performance.
5. Other relevant issues with the permission of the chair.

Today's meeting unanimously made the following resolutions after the approval of the last meeting's minutes.

- 1) Development of the playground would be done
- 2) The meeting entrusted P&AC and committees under it to do extension activities in the nearby area.
- 3) P&AC would organise essay competition and the winners would be given prizes sponsored by Lt. Mahendra Nath Das's family. (Cash money) now.

Date

13.04.2018

Venue: Teacher's computer room

Time: 1.30 pm

1. Anurag
2. Labanya Goswami
3. B. B. B.
4. Nandima Dika
5. Bodun Zaman
- 6.

IOAC of the college today on 13/04/2018 organised a meeting in presence of the above persons to discuss on the following items of the agenda

Agenda

- 1) Approval of previous meeting's minutes
- 2) Discussion on the academic performance
- 3) Strengthening of teaching-learning process.
- 4) Activities of different cells.
- 5) Other relevant issues.

The meeting initiated by the co-ordinator passed the following resolutions:

- 1) HODs of the departments will take initiatives for the improvement of performance of the students in exam.
- 2) Development of the college playground will be done.
- 3) Important and Significant Days will be observed according to the academic calendar prepared by the college.
- 4) Publication cell of the college will publish books.
- 5) Prospectus committee will prepare draft prospectus for the session 2018-19. The chairperson

Dr. Sunamoni Barak ended the meeting with her speech and thanked all for their cooperation.

09.08.2018

Time: 2:30 pm

Place: Teachers' staff room

1. Lernaat
2. Kabanya Gosewami
3. B. Borah
4. ~~Keat~~
5. ~~Chithi W~~
6. Zaku Amari

Above attendees today gathered at the teachers' common room of the college to discuss on the following items of the Agenda prepared by the IQAC coordinator having discussion with the Chairperson Dr. Lura Meri Borah.

Agenda

- 1) Approval of the last IQAC meeting
- 2) Development of teaching-learning ^{proceeding}
- 3) Preparation of action plan for the session 2018-19.
- 4) Preparation of daily class routine.
- 5) Discussion on faculty development ^{programme}
- 6) Miscellaneous.

After the approval of the proceeding of the last IQAC meeting resolutions made were:

- 1) Academic committee with IQAC will prepare the action plan for the session 2018-19
- 2) The departments will motivate the students with lessere attendance to be regular and mentor will do that.

Date: 10/11/2018
Venue: Teachers' Common room
time: 1:30 pm

1. Personal
2. P. Board.
3. ~~Text~~
4. ~~Crushy~~ ~~at~~
5. Zakir Hussain
6. Myswami

Today's IDAC meeting held at the teachers' common room of the college had discussions on the items of agenda prepared as follows :-
Agenda

- 1) Approval of the previous meeting proceeding.
- 2) Departmental and co-curricular activities.
- 3) Discussion on the preparation for NAAC's inspection.
- 4) other relevant issues.

Meeting held under the Chairpersonship of Dr. Laxmoni Borah, principal Samaguri College today resolved to do the followings:

- 1) HODs will take initiative in organizing Parent-Teacher Meet to find out the problems faced by the students.
- 2) Coordinators of the committees and Cells will provide the list of activities already undertaken.

by them.

3) Extension Development Committee will undertake extension work at the adopted village of the college

4) Publication Cell will publish book with bi-lingual articles collected from the teachers for both Teacher and Students

5. Students willing to go out for picnic and field trip must be accompanied by both male and female teachers.

With the concluding Speech of the chairperson Dr. Sunamoni Borah the meeting was wind up.

Signatures of the attendees

- 1) Anmol
- 2) Kabanya Goswami
- 3) B. Bora
- 4) Nandini
- 5) Hept
- 6) Bodhi 2ma.
- 7) Lakshman

On 4/01/2019 IQAC organised a meeting attended by the above signed chairperson, coordinator and members of IQAC, Samaguri college.

Agenda of the Meeting

- 1) Approval of the last meeting's minute.
- 2) Discussion on NAAC
- 3) Discussion of publication of magazine.
- 4) Teaching - Learning
- 5) Co-curricular and Extension activities.
- 6) Miscellaneous

The meeting approved minute of the previous meeting and made the following resolutions.

- 1). Coordinator of IQAC should be more active in gathering NAAC related documents and prepare and organise them systematically.

fix the same dates for College week of the year and prepare the event list.

3) Publication cell will decide the inauguration date of the college magazine going to be published soon

4) It was resolved that from each department of nine one girl student and one boy student will be selected to go for the educational tour.

5) IBAC and Co-Curricular Activity Committee will ensure the participation of maximum number of students and organise the event.

6) Each faculty member will put importance on preparation of personal profile and he/she will enhance it by participating in FDP, Seminars etc.

The chairperson concluded the meeting with a hopeful note and giving thanks to the attendees.

Attendee's Signatures

- | | |
|--------------------|------------------|
| 1. Anand | 5. Nandita |
| 2. Labanya Goswami | 6. Kislaya |
| 3. B. Bork | 7. Zakir Hussain |
| 4. Namima Deka | |

IBAC meeting held today in presence of the above signed attendees discussed on the following items of the Agenda prepared by the coordinator and the chairperson after a discussion.

Agenda

- 1) Approval of the Meeting minute held on 4/01/2019
- 2) Discussion internal evaluation and on NAAC
- 3) Discussion on the arrangement of co-curricular activities.
- 4) Workshop to be organised on CBCS
- 5) Other relevant issues.

After a successful discussion of the items of the agenda the meeting unanimously resolved on the followings.

- 1) The convenors selected today for the preparation of draft SSR criterion wise (7 criteria) would be given appointment letters.
- 2) Department will put more emphasis on ...

assignments.

3) Cells will perform their assignments suitable for their needs with their vision and mission.

4) Selected teacher coordinator Mrs. Minakhi Goswami will attend work-shop on CBCS and guide the teachers of college to cope up with the newly introduced CBCS course structure.

5) Annual college magazine will be published soon.

At last a chairperson wound up the meeting with a concluding speech.

IQAC Meeting

Venue - IQAC Room
Date - 16/08/2019

Signature of the attendee

- 1) Abhishek
- 2) B. B. B.
- 3) Zakir Hussain
- 4) Dr.
- 5)
- 6)
- 7) Abhishek
- 8) Dr.
- 9) Barbar
- 10)
- 11) Dr.
- 12) Alpawani
- 13) Vidya

The meeting of the IQAC is convened on 16/08/2019 at 12:30 pm in The IQAC Room. The meeting has the following agenda.

- ① Approval of the previous meeting minutes.
- ② Action Plan for the Session 2019-2020
- ③ Preparation of Academic Calendar, Clonramba
- ④ Discus on NAAC.
- ⑤ Vidyarambha programme for freshers.
- ⑥ Other related issues with due permission
At the chair.

Resolutions:

At the beginning of the meeting, the coordinator of IQAC welcome the chairperson Dr. Luna Mori Bora, Principal, Samaguri College and other members. The meeting discussed the agenda and took the following resolution unanimously to implement.

① The minutes of the previous meeting were approved.

② IQAC and Academic Committee will prepare the action plan for the Session 2019-2020.

③ HoD along with the other members of the department will prepare action plan for the department for the Session 2019-2020.

④ HoD along with the Coordinator of IQAC will evaluate the lesson plan that should include student centric method.

⑤ IQAC will appoint one faculty for each criterion as Convenor to write the SSR and engage other faculty at least 1 (one) with each Convenor.

⑥ IQAC will undertake plantation and awareness programme.

The meeting came to an end at 3:25 PM with the concluding note of the chairperson.

Signature of The attendee :-

- 1) Internal
- 2) B. Bora
- 3) Zakir Humam
- 4)
- 5)
- 6)
- 7) Hrushik
- 8) Dr.
- 9) Datta
- 10) Nandib
- 11) Jitendra
- 12) Kalyanswami
- 13) Bora

The meeting of IOAC is convened on 20/11/2019 at 1:30 PM in the IOAC Room. The meeting has the following agenda :-

- ① Approval of the previous meeting minutes.
- ② Discus on NAAC.
- ③ Academic related issues.
- ④ Discussion on Feedback Collection.
- ⑤ Other related issues with the permission of the chair.

Resolutions :-

On 20/11/2019 a meeting was called by the Co-ordinator of IOAC Mr. Zakir Humam. The meeting was chaired by the chairperson of the IOAC Dr. Luna Moni Bora, principal, Samaguri College. The meeting started with the welcome speech by the Coordinator and announcement of Objectives. The meeting

unanimously took the following resolutions to implement.

- ① The meeting approved the minutes of the previous meetings.
- ② The Convenors of seven criteria gave the short description of their work progress.
- ③ HOD gave the report of their department regarding the completion of syllabus.
- ④ Feedback shall be collected from students every semester.
- ⑤ IQAC will inspect the department and select the best departments.

At the end of the meeting, the chairperson thanked the members and wind up the meeting.

- (01) General
- (02) Zakir Hussain
- (03) B. B. B.
- (04) Dr.
- (05) Dr.
- (07) Balraj
- (08) Shukla
- (09)
- (10) Nandini
- (11) Keet
- (12) K. Goswami
- (13) Dr.

The IQAC has convened a meeting on 04/02/2020 called by IQAC coordinator Mr. Zakir Hussain to discuss the following agenda.

- (1) Approval of last IQAC meeting minutes.
- (2) Strengthening of Teaching Learning Process.
- (3) Reshuffling of different IQAC Committees.
- (4) Evaluation of the activities of different Committees.
- (5) Alumni Meet.
- (6) Discussion on new IQAC Coordinator.
- (7) Miscellaneous.

Resolutions :-

The IQAC meeting which is held on 04/02/2020 was initiated by welcome speech by the coordinator. The meeting was chaired by the

Chairperson Dr. Luna Moni Bora, principal Samaguri College. The meeting discussed the agenda and unanimously took the following resolution to implement.

① The minutes of the previous meeting was approved after reading by the the Coordinator of IQAC.

② Teachers will take class with proper planning and follow student centric methods like project based learning, group, discussion problem solving and assignment and maintain record of departmental activities.

③ The Coordinators of different Committees have to submit the list of activities done by them in IQAC.

④ Dept. will follow the academic calendar and observed the 'Divas' allotted to them.

⑤ Each Dept. will arrange alumni meet.

⑥ IQAC coordinator will be appointed

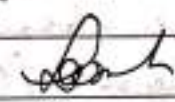



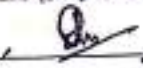
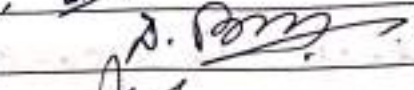

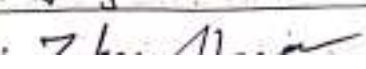
⑦ The IQAC Coordinator has to issue appointment letter to the Coordinator of different Committees.

After successful discussion of the meeting agenda the Chairperson thanked the members for cooperation and wind up the meeting.

On 4th Feb 2020, a meeting is called by the IQAC co-ordinator Zakir Hussain. Following are the objectives of the meeting.

- Agenda -
1. Taking chair by the chairperson
 2. Announcement of the objectives
 3. Minutes of the previous meeting
 4. Discussion on IQAC new co-ordinator
 5. Discussion on IQAC cells.
 6. Discussion on teaching learning process
 7. others
 8. Chairperson's remarks and wind up of the meeting.

Signature of the attendee -

1. 
2. B. Bal
3. M. J. J. J.
4. Rumi Maslow
5. 
6. 
7. Khameer
8. 
9. Dumbba Jyoti Bora
10. Jyoti Rekha Khat
11. Arifa Begum
12. Namima Beke
13. 
14. 
15. 
16. Anjuma Ahmed
17. 

On 4th Feb, 2020 a meeting was held in Teachers Staff room at 2-30 P.M. The meeting was presided by the Principal Dr. Luma Nemi Boss and had the following resolutions.

1. Mrs. Rumei Barlow asst. professor department of History appointed as co-ordinator of IQAC. Mr. Zakir Hussain resigned from the post due to his personal problem.
2. It was resolved to give appointment letter to the co-ordinators of cells and teacher incharge of IQAC committees.
3. IQAC would conduct extension activities and programmes related to social issues like gender, environment, through its different cells.
4. Department would observe and celebrate the important days attatched to them by IQAC activity calendar.
5. It was resolved that teachers would go to class with lesson plan and follow student centric methods like project-based learning, group discussion, problem solving, assignment and maintain records.
6. It was resolved that the co-ordinators of IQAC will attend the meeting with in Nowgong college under VGC Paramarshi Scheme and follow the instruction.

At the end of the meeting the chairperson
Dr. Kuma Devi Bora delivered her concluding
speech and thank everyone for cooperation and
winds up the meeting.

Approved
[Signature]
Principa.
Sri Jagu i College

IQAC Meeting with teaching staff
Agenda -

PAGE NO.:
DATE: 10/02/2020

- ① Record to be maintained by the department
- ② Information collected from Rupani college
- ③ Reshuffling of different committees
- ④ Regarding membership of ICT Academy
- ⑤ General development of the college.

A meeting is organized by IQAC Samaguri college today with the teaching staff to discussed the above mentioned matter.

Signatures of the members present at the meeting:

1. [Signature]
2. B. B. [Signature]
3. [Signature]
4. [Signature]
5. [Signature]
6. U. Goswami
7. N. K. [Signature]
8. [Signature]
9. [Signature]
10. [Signature]
11. [Signature]
12. [Signature]
13. Anjum Ahmed
14. [Signature]
15. [Signature]
16. [Signature]
17. [Signature]
18. [Signature]

Following are the resolutions taken in the meeting.

1. IQAC will provide all the necessary record book, format within two days of this meeting to all the departments to keep record for the session - 2020.
2. In order to foster teaching learning the department will collaborate with each other.
3. Different committees of the college are formed. The co-ordinator will be issued appointment letter by IQAC within two days of this meeting.
4. Membership in ICT Academy is not going to be very beneficial for the college, so the college decided not to take the membership.
5. Departments are asked to submit their planning for the extension activities for the session 2020.

Approved
[Signature]
Principal
Sri Jagu College

* IQAC meeting with teaching staff.

Agenda -

1. Chairperson taking chair
2. Purpose of the meeting
3. Working of the different committees of the college
4. Important information of the meeting with Mentor College on 18/02/2020.
5. Girls common Room.
6. Alumni Association
7. Others.

Signature of the attendee :-

1. [Signature]
2. [Signature]
3. [Signature]
4. [Signature]
5. [Signature]
6. [Signature]
7. B. Bal.
8. [Signature]
9. [Signature]
10. [Signature]
11. Rumi Barlow
12. Anjuma Ahmed
13. [Signature]
14. [Signature]
15. [Signature]
16. [Signature]
17. [Signature]
18. [Signature]

On 21/2/2020 IQAC meeting was held at 2-30 P.M at Teachers Common Room. The meeting was chaired by Dr. Lina Moni Bora, Principal Barnaguri College. In the meeting the General Conveners of NAAC General Criteria shared their views and information they heard from Nongong College (Mentor College).

In the meeting it was resolved that the International Women Day would be celebrated in the college by Women's cell.

It was decided in the meeting that the girls common room have to be improved, so new curtain and anti leaking glass would be provided in the girls common room.

It was decided in the meeting that alumni association have to register. The teacher in charge, Mr. Dilip K. Das asst. prof- dept of education and Rajikul Islam asst. prof- dept of education were given responsibility to enquire about the process of registration.

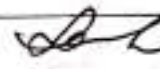
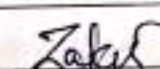
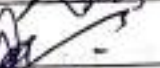
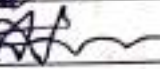
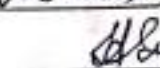
At the end of the meeting the Chairperson delivered concluding speech. In her speech she asked the teachers to perform their duty with utmost dedication and thanked everyone for co-operation.

Teaching staff

Agenda —

1. Chairperson taking chair
2. Purpose of the meeting
3. Regarding the working of the different committees
4. Conveying the message of the meeting held with Mentor College on 18/02/2020
5. Problems of the girls Common Room
6. Alumni association
7. Academic development.

Signature of the members present at the meeting :

1.  20.2.2020
2. B. Bal. 20-2-2020
3. Dilip Kumar Das.
4.  Anur
5. 
6. 
7. Rumi Barua
8. Utpal Baruah.
9. Mitakhi Goswami
10. 
11. Naniima Deka
12. Kangkana Rabha
13. Jyoti Rekha Keot
14. Labanya Goswami
15. Teishrajyala
16. Nisore/ Glem.
17. A. A. A.

Following are the resolution taken in the meeting:

1. Different NAAC Committees co-ordinator will hold meeting with its members and submit their planning within 1 week to the IQAC Co-ordinator.
2. Mentor college will visit the Mantea college and hold discussion personally with the person taking charge of several criteria.
3. IQAC will provide the SSR format to the seven teachers holding charge of each criteria particularly.
4. Girls Common room to be shifted to History room as they are demanding spacious room.
5. Economics department to be shifted to present girls common room and history department will occupy the economics class room.
6. Girls Common room have latrine along with terminal.
7. Alumni Association is to be registered in society by the teachers-in-charge of Alumni Association.
8. Arabic, Assamese, education, Hindi department will be inspected on 26/02/2020 for major violation.

[Signature]
Principal
Mantea College

On 16/03/2020 a team of Principals and Professors of Nowgong College (Mentor college) visited Sarmaguri college as a part of Paramash Scheme. The team members are Dr. Sarat Borkataki, Principal, Nowgong college, Dr. K.K. Meelhi, associate prof and Co-coordinator IQAC Nowgong college, Dr. Bhubon Ch. Chutia, Nowgong college and Dr. Pranab Sandilya, Accreditation Ambassador and Principal Guwahati college.

Agenda -

1. Taking chair by chairperson.
2. Introduction
3. welcome address and felicitation.
4. Brief note by Dr. Sarat Borkataki, Chairman, UGC Paramash Scheme Nowgong college
5. Speech by Dr. Pranab Sandilya, Accreditation Ambassador and Principal Guwahati college.
6. Interaction (Dr. K.K. Meelhi, Co-coordinator IQAC, Nowgong college)
7. Speech by G.B. President
8. Vote of Thanks.

Interaction Programme with Accreditation Ambassador and Resource Person on "NAAC Accreditation Process"

Signatures of guest and AB members

1. STAS 6/3/20
2. Sanat Panditya 16/3/20.
3. Sanat 16.3.2020
4. KRM 16/3/20
5. Dr. Shubam Ch. Chudas 16/3/20
6. S. Bhatnagar
- 7.
- 8.
9. Dilip Kumar Das
- 10.

Signatures of the members Present at the meeting.

1. [Signature]
2. Leena Barlow
3. Dilip Kumar Das
4. Atul Baruah
5. Jyoti Rakha Khat
6. Nanima Deka
7. Dr. Bodun Lomam
8. Hiranya K. Sharma
9. Meerakhi Goswami
10. Sabanya Goswami
11. Alifa Begum
12. Kongkoma Rabha
13. Nabita Bhup
14. Arup Barua
15. A. Kailash Kumar

16. Dussejit Bhai
17. Akram Hussain
18. Varan Borah
19. Minty Kamal Ansari
20. Robindra Nath Sharma
21. Zaki Hameed

STATE: _____ PAGE NO.: _____ DATE: _____

The meeting was held in New Hall at 2-30 Pm. The meeting was chaired by the president of governing body of the college. There was healthy interaction during the course of the meeting. The team made following recommendations after going through the report prepared by IQAC.

1. The college need to increase enrolment in the coming years

2. The result of the students should be improved.

3. The infrastructures facilities of the college should be improved.

4. New add on courses should be introduced

5. The Alumni Association of the college should be registered under Society Acts.

6. The Team suggest that all the teachers who are appointed by the governing body are the permanent faculty of the college. So they should equally contribute to the development of the college.

7. The team suggest to organise workshop on 'NAAC Preparedness'.

On 13th Oct 2020, A Meeting was held at 11 a.m. to discuss about the induction programme, and academic activities. The meeting is presided by Miss Luma Moni Borah.

Agenda

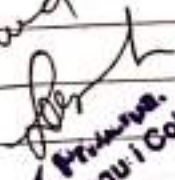
1. Chairperson taking the chair.
2. Announcement of the objectives.
3. Discussion about Students Induction Programme.
3. Discussion about Teaching Learning
4. Discussion about NAAC related work.
5. Others

Signature of the members present at the meeting.

1. Dr Luma Moni Borah
2. Rumi Barua
3. Dip Kumar Das.
4. Bitika Borah
5. Jyoti Reikha Keot
6. Lyoswami
7. ~~_____~~
8. ~~_____~~
9. Kangkoma Rabha
10. Mirakhi Goswami
11. ~~_____~~
12. ~~_____~~
13. ~~_____~~
14. Anjuma Ahmed
15. Rakhi Jha
16. ~~_____~~

Following resolutions are taken in the meeting.

1. Due to the pandemic situation it is decided that students' induction programme will be held for two days maintaining social distance.
2. On 20/10/2020 the programme will be attended by 50% and next day the other 50%. Teachers will collect little amount among themselves for tea party on those two days.
3. It is decided that since the new admission is very less, the departments which have less students will motivate the students to take up their subject without pressurising.
4. It is decided that to faster the preparation for the NAAC the pending paper work of previous year i.e. 2019 will be completed within three months.

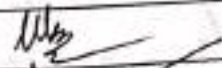
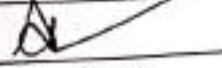
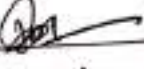


Approved

Principal
S. Pappu College

On 30/01/2024 a meeting is called by co-ordinator of IQAC.

Agenda :-

1. Chairman taking chair.
2. Announcement of the objectives
3. Discussion on NAAC related work.
4. Discussion on asst. IQAC co-ordinator
5. Discussion on Alumni Association
6. Others

Signature of the teachers attended in the meeting.

1. Begun
2. Dhip Kuma Das.
3. B. Bal
- 4.
5. 
6. 
7. Zakir Hussaini
8. 
9. Namima Beke
10. Alyaswami
11. Nadia
12. Koo
13. 
14. Purni Das
15. 

Resolution :-

1. The conveners of seven criteria have to write and fill up the format of their own criteria.
2. Miss Jyotirakha Keat Asst- Prof of Assamese and Himanya Sharma Asst. prof. of Economics has been given selected as the convener of second criteria i.e. Teaching Learning and evaluation.
3. Himanya Kr. Sharma Asst- Prof of Economics has to help the IQAC-co-ordinator.
4. Mrs. Nonema Deka Asst- Prof of Assamese and Md. Rafiqul Islam have been have to help the Alumni Coordinator.
5. The college authority is requested to solve the problem of students' result omission.

Approved
Date
Sri. Sankar College

IQAC Meeting

On 19th Feb. 2020 a meeting is called by the IQAC - co-ordinator of Sarmajuri college. The meeting have the following agenda.

Agenda -

1. Chairperson taking the chair
2. Announcement of the objectives
3. Introduction
4. Minutes of the previous meeting
5. Approval of the last meeting minutes
6. Discussion on NAAC accreditation
7. Vote of Thanks
8. President's remark.

Signature of the members present - at the meeting:

1. Pranjal Boruah CO Samaguri P-11
2. Debandha Borah, C.M.D. Inscabon dept
3. Dr. Luna Moni Borah (Principal) (Retd). *19/02/2021*
4. Minakhi Goswami. (HOD) Economics Deptt.
5. Labanya Goswami, English Deptt
6. Dr. Bodrug Sana. (HOD) Arabic
7. Madita Bhuyan (HOD Geography deptt)
8. ~~Trishujyoti~~ (HOD Political Science Deptt)
9. Namima Deka (HOD, Assamese Deptt.)
10. Golop Boruah LM. Samaguri ROV
11. Dip Kumar Das, HOD, Education -
12. Apurba Jyoti Borah - *[Signature]*
13. Zakir Ansari. Deptt. A Political Science

IQAC Meeting

Dated-19/02/2021

Today that is on 19th Feb 2021 IQAC Meeting has been convened by Coordinator at 11 a.m. the meeting has been chaired by IQAC chairperson Dr. Luna Moni Borah. The following resolution has been taken....

1. The proceeding of previous meeting has been accepted.
2. The College proposed the circle officer to allot free government land under the Samaguri circle office jurisdiction as it is very beneficial for the college to have land for the NAAC assessment.
3. The College informed its various shortcomings which are essential for NAAC assessment and ensured co-operation from its member.
4. The administrative officer suggests the college teacher to visit nearby backward villages and encourage education and also to nearby schools and provide quality education.
5. The teaching staff have given short description of their work and they also informed the difficulties they face to while performing their duties due to the lack of college infrastructure
6. The administrative officer and representative of local society have given assurance to support and co-operation with the college in the preparation of its NAAC assessment.
7. At last Mr. Apurbajyoti Bora thanked everyone for the fruitful discussion and co-operation of the meeting.
8. The chairperson gave her remarks and declare the end of the meeting .


Principal
Samaguri College

Agenda :-

- ① Chairperson taking the chair.
- ② Subject discussed in the meeting with Nagam College.
- ③ New admission for 2021-22
- ④ admitting of S.S.R.
- ⑤ Discussed on the ICT for office staff.

Signatures of the attendee :-

1. B. Barak
- 2.
3. ~~Kanishk Dhillon~~
- 4.
5. ~~[Signature]~~
6. ~~[Signature]~~
7. ~~[Signature]~~
8. ~~[Signature]~~
9. ~~[Signature]~~
10. Rumi Barak
11. ~~[Signature]~~
12. ~~[Signature]~~
13. ~~[Signature]~~
14. ~~[Signature]~~
15. ~~[Signature]~~ ~~[Signature]~~
- 16.
- 17.
- 18.

Handwritten notes and a faint purple stamp on the right side of the page.

Resolution:

1. NAAC registration has to be done.
2. A computer operator has to be appointed for 1 month.
3. Asst. Professor have to pay 1000/- tutor professor - and office staff 500 Re. to pay the salary of computer operator for 1 month.
4. The office staff have to learn computer so that in future they can do their work themselves.

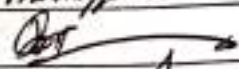
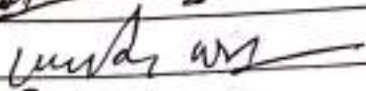

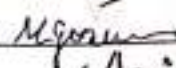

Approved
B. K. K.
30.9.2021
Principal, K.
Sangam College

IQAC Meeting

Agenda -

- 1) Chairperson taking chair
- 2) Purpose of the meeting
- 3) Evaluation of the working of the Boarder of Seven criteria
- 4) Discussion on the other concerned matter.
- 5) Speech from the principal
- 6) Chairperson's remark.
- 7) Conclusion.

Signature of all member present in the meeting.

1. Bithika Boral.
2. ' .
3. Utpal Baruah.
4. K. Goswami
5. Komolodh Dea
6. Trishyolia
7. 
8. 
9. 
10. Nalini
11. 
12. Anjum Ahmed
13. Dr. Bodhisatya
14. Beifa Begum
15. 
16. Zakia Humayun
17. Nurul Islam

Resolution :

1. Each department will form own alumni and have president, Secretary.
2. There should be time limit for every record to be submitted to IQAC.
3. College need fund to go for NAAC assessment, so the G.B. staff representatives will propose for fund in the G.B. meeting.
4. Every department have to maintain event register.
5. Departments are asked to arrange for Webinar, and career counselling programme.
6. College authority has to make provision for pure drinking water for students.
7. College will have 'Poor Fund' and student have to pay Rs 20 minimum at the time of admission, and Rs 100 from staff in one year.
8. A general fund and a contingency fund to be opened.

Approved

B. Bork
-12-2021

Principal, Kc
Samagun College

on 15/2/2022 a meeting is called by IQAC Co-ordinator to discuss about PAC and its preparation.

Signatures of the teachers :

1. B. Borah.
2. D. K. Kumar Das.
3. Mrz
4. ~~Shamshad~~
5. Minakshi Goswami.
6. Anjuma Ahmed
7. Labanya Goswami
8. Aifa Begum
9. Bodhan Zaman
10. Mustakin Hossain
11. Zakir Hossain.
12. ~~Tushyoti~~ 15/02/2022
13. Rafiqul Islam
- 14) ~~Ujjwal Kumar~~
- 15) ~~Arifa~~
- 16) Komolika Rabha
- 17) Nandita Bhuyan
- 18) Rumi Barua

Today's meeting has the following
Resolutions -

1. It is decided in the meeting that all the department will provide quality teaching learning to students using student-centric methods - such as - group discussion, project, Seminar, field trips, etc.

2. Today's meeting assess on the progress of the preparation of departmental profile. It is decided by Feb 28, 2022 the departmental profile will be submitted in IQAC.

3. Interested department - Can have vacation course. For that the department have to make plan and estimate and send proposal to Governing body.

4. Today's meeting decided to go for PAC at the same time the process for full NAAC accreditation will go on.

5. Today's meeting has discussed elaborately about the activities of different cell and extension activity to be carried in this session. Awareness activities on different social issues like environmental, Student-Support Service, Awareness Programs, Women related issues, Sensitizing programs. It is decided to carry on these activities through different cell existing

6. In today's meeting Nandita
Bhuyan, asst. Professor department-
Geography has been appointed as
co-ordinator of Research Cell. Mr.
Dewajit Borah asst. Professor, department
Geography appointed as a member in
Network Cell.

7. Today's meeting decided to hold
college week from 21st Feb. 2022. Teacher-
in-charge of Sports and Co-Curricular
activities and vice principal Gire has been
given ^{the} responsibility to handle the sports.

At last the chairperson delivered her
speech and concluded the meeting.

Approved

B. Borah

23-3-2022

Principal, Vc
Samaguri College

On 23/03/2022 IQAC of Samajwadi college called a meeting. The meeting have following Agenda -

1. Discussion on teaching learning process
2. Discussion on PAC.
3. Reshuffling of the committee
4. New innovation for next session
5. Other.

Signature of the teachers

1. -
2. M. Goswami
3. Rumi Barlow
4. Labanya Goswami
5. ~~idk~~
6. Namima Sika
7. ~~idk~~
8. ~~idk~~
9. ~~idk~~
10. Karpkoma Rabha
11. ~~idk~~
12. ~~idk~~
13. Anjuma Ahmed
14. ~~idk~~
15. Badam Das
- 16.
- 17.
- 18.

PAGE NO. :
DATE:

TODAY'S MEETING

Today's meeting has the following Resolution -

1. Today's meeting had a discussion of the development of teaching-learning. In order to make the teacher aware of new methods and techniques to enhance the capacity of teachers it is decided to have one week FDP programme after the completion of end semester examination.

2. Today's meeting decided to arrange two days training program on use of ICT of the teachers to increase ICT ~~tools~~ in teaching learning. It is also decided to train the office staff on proper documentation.

3. In the meeting the assessment has been done one by one from each department on the preparation of departmental profile. It is decided the department which have not completed the preparation till date have to submit by April 2022.

4. In order to increase enrolment in the coming session, the teacher would visit nearby junior colleges and Higher Secondary School Admissions banner have to hunged in important centre places.

5. The college staff decided unanimously to go for provisional Assessment of Colleges (PAC)

6. Regarding reshuffling of the committees it is decided that Mr. Nandita Bhanu, asst- Professor of Geography department would be appointed as co-ordinator of research cell and Dewajit Bora (HOD) of Geography department would be a member of Networking Committee.

7. Today's meeting accepted the proposal of construction of Lt. Sasikanta Memorial Hazarika Memorial room for teaching staff of the college, by Mr. Norn Hazarika son of Lt. Sasikanta Hazarika.

8. Today's meeting decided to repair the lecture stand of New Hall which has been spoiled.

At the end the Chairperson delivered her speech and wind up the meeting.

Approved

B. Borah

04-04-2022
Principal, Vg
Saneiguri College

Agenda

- ① Discussion on Teaching learning
- ② Assessment of departmental Activities
- ③ Discussion about Student-Monitoring Syst
- ④ Departmental Profile
- ⑤ Others.

A meeting held in teachers common room to discuss the above mentioned objectives on 4/04/2022 at 1 P.m. The meeting is chaired by Mrs. Bishita Bosa vice-Principa Sarvagui college.

- Signature of the teachers -

1. B. Borah
2. Dip Kumar Das
3. Uday Das
4. Rafique Islam
5. Hiranya K. Karma
6. AP Mishra Bar
7. Rabanya Goswami
8. Anjuna Ahmed
9. Zakir Hussain
10. [Signature]
11. [Signature] Samanta
12. Nalini
13. [Signature]
14. Namima Beka
- 15.
- 16.

Resolution - ① In order to take class in the digital classroom, the each teacher have to prepare at least 10 power point.

② The teachers who have difficulty in preparing power point can take help from Mr. Anujit Dasgupta, asst professor from Geography department.

③ Student's monitoring record have to be maintained by the teachers.

④ The session exam for the even semester 4th and 6th have been scheduled to be held for in the first week of June.

⑤ It was resolved in the meeting that Samaguri college will sign MoU with the NGO legal cell in order to organize legal awareness camps and legal literacy programme to abolish social evils.

Approved
B. Baral
26-05-2022
Principal, Vc
Samaguri College

IQAC Meeting

2.30 P.M.

Agenda Items :

1. Minutes of the previous meeting
2. Announcement of the objectives
3. Discussion about NAAC
4. Formation of Alumni Constitution Committee
5. Feedback analysis
6. Others
7. Speech by the President.

Signature of the Teachers -

- 1.
2. M. Goswami
3. Ahmed
4. Nandini
5. Jyoti
6. Anjuman Ahmed
7. Rabanya Goswami
8. Trishyoti
9. Zaki Hussain
10. Bodhi Kumar
11. Bobita Bant
12. [Signature]
13. Rumi Barlow
- 14.

Resolution :-

Today's meeting agenda has the following resolutions:

1. The college have decided to face NAAC regular assessment- instead of PAC.
2. The infrastructure have to be improved.
3. IQA have to be submitted in September 2022.
3. College library have to install 'Koha' software instead of 'Sola'.
5. College have to make provision for 100 Mbps wi-fi facilities for students in the campus.
6. College need language laboratory, examination room, and e-library. This provision have to made.
7. Teachers feedback report have to be submitted in the G.B. and on the basis of the feedback report action would be taken.
8. Academic audit have to be done by competent person before the NAAC submission of IQA.
9. Green Audit, Internal and government- Audit have to be done before the submission of IQA.

10. Each department have to maintain the record of slow learners and advance learners with the activities assigned to them.

11. Extension activities which are done by NSS, Red Ribbon club, alumni, departments and different cells of the college have to include the social issues like gender, values, environment-awareness.

12. On the basis of the feedbacks it is decided that the college canteen have to be improved.

13. Alumni Constitution Committee has been formed. Mr. Dilip Das, Asst. Professor, Dept. of education, Rafiqul Hussain, Asst. Professor, dept. of education, Zakir Hussain, Asst. Professor of Political Science Dept. Mr. Anwarul Borah constitute the constitution body.

WORLD BICYCLE DAY

With reference to the letter of D.G.C. D.O. NO.2-54/2022 CPP-11 a meeting has been called by IQAC in the Principal's room. In the meeting it has been decided that the IQAC of the college will organise a bicycle rally in collaboration with NSS Unit of Somaguri college in connection with World Bicycle Day 3rd June. Since many of the teachers of the college have been appointed as external evaluator for 3rd phase of Gunatkar, the rally is to be arranged on 6th June 2022, on the same day World Environment Day will be observed.

Signature of the Teachers -

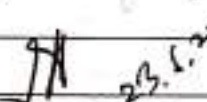
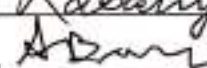
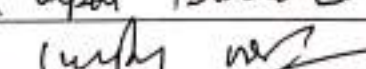
- 1
- 2 Balon
- 3 H. G. S. S. S.
- 4 W. S. S. S.
- 5 W. S. S. S.
- 6 W. S. S. S.
- 7 Anjuna Ahmed
- 8 W. S. S. S.
- 9 W. S. S. S.
- 10 W. S. S. S.
- 11 Nalida
- 12 W. S. S. S.
- 13 Nanima Saka
- 14 W. S. S. S.
- 15 W. S. S. S.

IAAC Meeting

Agenda Item

1. Announcement of the objectives
2. Minutes of the previous meeting.
3. Discussion about the workshop on Institutional Preparedness for NEP.
4. Discussion about departmental Profile.
5. Others
6. Speech by the president.

Signatures of the teacher -

1.  B. K. Singh
2. B. K. Singh
3. Kamleshwar Seka
4. D. K. Kumar Das
5. Rajesh Kumar
6. Rakanya Goswami
7.  Arun
8. Utpal Baruah
9.  Utpal Baruah
10. Zakir Hussain
11. Arsham Hussain
12. Hiranya K. Sharma
13. Jyoti Rekha Keat.
14. Komkoma Ratha
15. H. Goswami
16. Arjuna Choudhary
17. Alifa Begum
18. Xnimia Seka

Resolution

Today's meeting has the following resolution:-

1. Today's meeting resolve to hold a workshop on institutional Preparedness for NEP-2020.
2. It has been resolved to invite Dr. Sarat Borikataki, Principal Nongong college (Autonomous) and Dr. Bhuban Chandra Chutia IQAC Co-coordinator, Nongong college (Autonomous) as speaker for the workshop.
3. Today's meeting has formed a review team, Constituting the Seven Conveners of Seven Criteria of NAAC, members of first fire Committee NAAC - Chairperson of IQAC, Co-ordinator of IQAC, asst. co-ordinator of IQAC Mr. Sujit Bora, asst. Prof. Geography and Bithika Borah, Vice Principal to Review the departmental profile.

At the end the chairman wind up the meeting asking co-operation from all the teachers and employees to make the workshop successful.

Approved

Principal
Samaguri College
Samaguri, Nagaon, Assam

07/06/2022

Time - 2.30 PM

Teachers Common
Room

On 07/06/2022, a meeting has been called by the co-ordinator of IQAC, Sarnaguri college with teaching and non-teaching staff of Sarnaguri college. It is the first meeting of Dr. Gadrak Biswas, principal Sarnaguri college who joined on 01/06/2022.

Agenda - 1. Chairperson taking the chair.

2. Announcement of objectives.

3. Introduction with conveners of 7 criteria of NAAC and co-ordinators of NAAC IQAC cells.

4. Discussion on Academic Audit.

5. Discussion on NAAC assessment.

6. Others.

Signature of attendees -

1. M. T. B. '22
2. B. B. B.
- 3.
4. Babar Raen
5. M.
6. K. K.
7. A.
8. A.
9. B.
10. A.
11. A.
12. A.
13. A. Ahmed
14. M. Y.
- 15.
- 16.

Resolution of the NAAC committee held on 7/6/2022.

A NAAC committee meeting has been called on 7/06/2022 at 3 PM at teachers staff room. The meeting have the following resolutions:

1. Alumni registration have to be done. The president of the association have to be employee of college who is a alumni.
2. Teachers have to maintained the mentoring record with proper documentation. Mentor mentee
3. The meeting fixed the time for submission of department profile, detail activity by the cells, report from the Convener of 7 criteria and SSR draft copy to IQAC.
4. In order to smooth running of the activity three tier system have been arranged. Mr. Dewajit Borah, asst. Prof. of Geography appointed as member in first tier to help in computer work, Ms. Bithika Borah in Academic purpose, Minu Kamal Das, UD in Admission and Tarun Borah UD included in member in 1st tier system.
5. Convener of 7 criteria formed the 2nd tier.
6. He co-ordinator and member of cells included in the 3rd tier.

7. The IQAC have to issue "appointment letter to the new members

In the meeting other related issue like presentation of data to NAAC, students categories, C&T, OBC) also discussed.

At the end the chairperson delivered his speech and closed up the meeting.

Approved
Principal
Sri Jagu College, 6/22

IQAC Meeting

On 14/06/2022 a meeting has been called for the IQAC. The meeting arranged in teachers Common room at 2.30 P.M.

Agenda :-

1. Chairperson takes the Chair
2. Objectives.
3. Discussion on to organise a FDP.
4. Others.
5. Remarks of President and conclusion.

Teachers Present - in the meeting -

Signature

1. Indrajit Kumbhar 14.6.22
 2. Bilhita Borah 14/6/22
 3. नीतिश्री शर्मा 14/6/22
 4. Komkana Rabla 14/6/22
 5. Nandini
 6. Minakshi Ganwani "
 7. Hiranya K. Sharma 14/6/22
 8. Utpal Borewal
 9. Anjuman Ahmed
 10. Arunbor Borah
 11. Zakir Hussain 14/6/22
 12. Badam Zaman
 13. NURUL ISLAM
 14. Robique Islam
 15. Aifa Begum
 16. Prishyanka
- LE. A

17. Rabanya Goswami
18) KAMRAN JALLA.
19) Dip Kumar Das 14/06/2022.
20) Jyoti Rakha Keot.
21) Chuffy N. →

On 14/06/2022 a meeting was held. The conveners of 7 Criteria of NAAC, co-ordinators of NAAC cells, and teachers were present. Following resolutions were taken in the meeting.

1. It was resolved in the meeting to hold one week FDP in the last week of June.
2. The topic for the FDP was resolved to be 'Research Methodology'.
3. It was decided to hold the FDP in online mode, since classes are going on the program one would start from 2 P.M onwards.
4. The meeting resolved to conduct FDP in collaboration with other institution.
5. Other discussion in the meeting included was to hold a workshop on Institutional Preparedness on NEP-2020.

The meeting was winded up by the speech from the Chairperson.

Approved
[Signature]
1.7.22